



**STRATEGIC POLICY UNIT
GOVERNMENT OF THE PUNJAB
INDUSTRIES, COMMERCE INVESTMENT &
SKILLS DEVELOPMENT DEPARTMENT**

CAREER OPPORTUNITIES IN STRATEGIC POLICY UNIT, ICI&SD DEPARTMENT

Applications are invited from eligible candidates for hiring against the following positions in Strategic Policy Unit, (SPU), Industries, Commerce, Investment & Skills Development Department on contract basis (Development Scheme/ Project).

Sr. No.	Name and Number of Posts	Qualification/ Eligibility Criteria	Age Limit
1	Director SPU (01)	<ul style="list-style-type: none"> • PhD in Economics/ Public Policy / Management from an HEC recognized university with at least ten (10) years post qualification experience at senior management position. Any previous association relating to the job description will be an added advantage. OR • Master in Economics/ Public Policy / Management from an HEC recognized university with Eighteen (18) years post qualification experience at senior management position as well as good communications skills. 	40-55
2	Economic & Policy Analyst (01)	<ul style="list-style-type: none"> • Master Degree in Economics / Public Policy/ Development Economics from HEC recognized university with 10 years post qualification research related experience in reputed public or private organizations OR • M. Phil Degree in Economics / Public Policy/ Development Economics from HEC recognized university with 08 years post qualification experience and 05 years post qualification experience for PhD in reputed public or reputable private organization 	35-55
3	Skills Development Specialist (01)	<ul style="list-style-type: none"> • 16 years of education in Social Sciences, Arts and Humanities or relevant from HEC recognized university equivalent with 07 years post qualification relevant experience in reputed public or private organizations. OR • M. Phil/ PhD Degree from HEC recognized university with 05 years post qualification relevant experience in reputed public or reputable private organization. 	30-55
4	PPP & Procurement Specialist (01)	<ul style="list-style-type: none"> • Master's degree in Business Administration/ Supply Chain Management / Public Administration; • At least 07 years post-qualification experience in Public sector Procurement /evaluation of PPP projects; • Familiarity with concepts of Public Private Partnerships. • Experience in consultancy services or as a procurement expert in any major project or department. • Knowledge of PPRA rules. OR • M. Phil Degree from HEC recognized university having 05 years post qualification experience mentioned above in reputed public organization. 	30-50

5	Assistant Director (Accounts) (01)	<ul style="list-style-type: none"> ● M.B.A (Finance) or M.Com or M.Sc Financial Management with 5 years post-qualification experience of managing Accounts, Budget and Audit preferably in Public Sector. OR ● B.B.A (Finance) or B.Com (Hons) with 8 years working experience of managing Accounts, Budget and Audit preferably in Public Sector. 	30-45
6	Project & Coordination Assistant (01)	<ul style="list-style-type: none"> ● Graduate or equivalent qualification from a recognized university ● 05 years post qualification experience in relevant field. ● Preference will be given to diploma holder in office applications. 	25-40

General terms and Conditions of Appointment

- The appointment will be made under Contract Appointment Policy, 2004, for a period of one (01) year on market based salaries.
- Age relaxation in upper age limit will be admissible, as per Govt. policy.
- Candidates will apply through Punjab Job Portal www.jobs.punjab.gov.pk and will also send their applications at the address given below along with updated C.V, latest photograph and attested copies of testimonials till **16th May, 2022**, before closing hours.
- Candidates applying for more than one position, shall submit separate application for each pot.
- Only Eligible applicants will be invited for interview.
- Incomplete applications will not be entertained.
- No TA/DA will be admissible for appearing in interview.

DIRECTOR, SPU
INDUSTRIES, COMMERCE, INVESTMENT & SKILLS DEVELOPMENT DEPARTMENT
2-Bank Road, Old P&D Building, Lahore. Ph # 042-99213948