

TERMS OF REFERENCE (TOR's)

TECHNICAL SUPPORT TO THE INDUSTRIES, COMMERCE, INVESTMENT & SKILLS DEVELOPMENT DEPARTMENT (ICI & SD D)

(RESEARCH AND DEVELOPMENT SPECIALIST)

1. INTRODUCTION

Government of the Punjab is keen to facilitate the general public through the provision of affordable essential items. Under the Rules of Business, ICI & SD Department has been tasked to address the issue of rising commodity prices by instituting a robust price control mechanism. In order to make the Price Control Mechanism more efficient and effective, Department needs sound Research and Policy inputs from an expert. In order to make the policy commensurate with the economic principles, the department intends to hire the services of a consultant/ expert having relevant experience and professional skills in Research and Development on Price Control Mechanism.

2. PURPOSE OF THE ASSIGNMENT

The purpose of the assignment is to make effective policy based on sound research on Price Control Mechanism through experienced consultant/ expert, further enabling the department to streamline resolution of price hike issues.

3. SCOPE OF WORK OF INDIVIDUAL CONSULTANT

The scope of work of the consultant will inter alia, include the following:

- Critical evaluation of the existing price control mechanism.
- Develop an in-depth analysis of complete supply chain as well as value chain of the essential commodities.
- Develop charts to plan and forecast all essential food items.
- Price analysis of essential food items.
- Submit recommendations to check/ lower rising commodity prices.
- Prepare recommendations for the Federal Government to trade commodities as per domestic requirements.
- Coordinate with relevant Provincial and Federal agencies.
- Will prepare draft of Punjab Price Control Authority.
- Any other related task.

Literature review and stakeholder consultations

The consultant is expected to carry out literature review and meet with key stakeholders including field visits to develop analysis/ recommendations falling under the scope of work.

4. Timing and Conduct of Work

The contract will be for six months as per PPRA rules-2014.

5. Conflict of Interest

The Consultant should declare any conflicts of interest arising before, during the conduct of key activities or at the later stage that they may be aware of.

6. Reporting

The Consultant will report to Deputy Director (Price) and Director General (IPWM).

The DG (IPWM) will provide support in coordinating meetings and access to data.

7. SKILLS / RESOURCES REQUIRED

The qualifications and skills of individual consultant required are:-

Individual Consultant: Senior Development Economist

- Ph.D. / M. Phil in Economics, Agriculture Economics, Development Studies, or relevant from a reputable University.
- Over 10 years of experience in development with substantial work on supply chain management and various analysis regarding price, cost of production and planning and forecasting. Experience of working with provincial government will be an added advantage.
- Must have good knowledge of Price Control Act-1977 and Food Stuff Control Act-1958.