



No.(E&A)(IC&ID)4-5/2021
GOVERNMENT OF THE PUNJAB
INDUSTRIES, COMMERCE, INVESTMENT & SKILLS
DEVELOPMENT DEPARTMENT

NOTICE INVITING TENDER

The Industries, Commerce, Investment & Skills Development Department invites sealed bids / proposals for the purchase of the following items for official use as per details given in bidding documents, for the financial year, 2021-22 (from Aug-2021 to June, 2022). Interested firms can obtain details of these items from the office of the undersigned during office hours immediately after publishing of advertisement:

Name of Item / Object Head	Budget Estimate during FY 2021-22
A03901-Stationery	Rs.2,300,000/-
A03942-Cost of Other Stores	Rs.460,000/-
A03955-Computer Stationery	Rs.677,000/-
A03970-Others	Rs.883,000/-

- Items will be procured monthly as per demand of the Department.
- Only Income & Sales Tax registered firms / companies are eligible to participate in the bid.
- ICI&SD Department will have rights to deduct Income Tax, General Sales Tax and Punjab Sales Tax as per existing rates.
- A certificate / affidavit that the firm is not blacklisted by any Governmental / Non-Governmental Department / Institution and no bankruptcy involved be provided.
- Interested firms/companies may collect the original set of bidding / tender documents from the undersigned on payment of non-refundable fee of Rs.100/-, after publishing the advertisement till the last date of submission of bids, during office hours.
- Bids should be in a sealed envelope, marking clearly name and address of the bidding company / firm.
- Tender received without CDR equal to 2% of estimated cost (in each case) will not be entertained.
- All prices must be quoted in Pak. Rupees and should include all taxes as applicable. Any subsequent change in tax regime will be adjusted, accordingly.
- All procurements will be made as per provisions contained in PPRA Rules, 2014.
- ICI&SD Department will not be responsible for any cost or expenses incurred by bidders in connection with preparation or delivery of bids.
- Bidders have to quote the separate prices for each item provided in the tender documents.
- The ICI&SD Department reserves the right to accept / reject any or all the bids / proposals at any time, as per PPRA Rules, 2014.
- The bidders are requested to submit a single package containing **Financial proposals** in separate sealed envelopes (single stage one envelope bidding procedure under PPRA Rules, 2014) to the Section Officer (General), Government of the Punjab, ICI&SD Department on or before **31.08.2021 at 11:00 a.m.**, along-with requisite CDR on account of earnest money. Sealed financial proposals of qualified / shortlisted firms / company will be opened at **11:30 a.m.** on same day in the presence of representatives of the firms / company / bidders, who may wish to attend as per provisions contained in PPRA Rules, 2014.
- This tender notice is also available on PPRA's website www.ppra.punjab.gov.pk.

SECTION OFFICER (GENERAL)
GOVERNMENT OF THE PUNJAB
INDUSTRIES, COMMERCE, INVESTMENT &
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